



Mail completed Credit Application to:

Lisa Penrod  
George L. Wilson & Co., Inc.  
220 East General Robinson St.  
Pittsburgh, PA 15212  
Email: 1.penrod@GeorgeLWilson.com

OR

fax to:  
412-321-6177

### CREDIT APPLICATION AND AGREEMENT

**CREDIT APPLICATION: ALL INFORMATION MUST BE PROVIDED (TYPED OR PRINTED)**

**SELECT COMPANY (or companies) TO WHOM YOU ARE APPLYING FOR CREDIT:**

- George L. Wilson & Co., Inc.       George L. Wilson & Co. of WV, Inc.  
 Wilson Glass Works       Wilson Steel Works

Company's Legal Name: \_\_\_\_\_

Legal composition:    Corporation    Sole proprietorship    Partnership    LLC

Name of owner(s): \_\_\_\_\_

Officers (if a corporation)      President: \_\_\_\_\_      VP: \_\_\_\_\_

Treasurer: \_\_\_\_\_      Secretary: \_\_\_\_\_

Complete business address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

County: \_\_\_\_\_

Telephone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_ Tax ID No. \_\_\_\_\_

Accounts Payable Address (if different than above) \_\_\_\_\_

AP Contact name and title \_\_\_\_\_

Contact Phone and fax (if different than above) \_\_\_\_\_

AP Contact E-mail: \_\_\_\_\_

PREFERRED INVOICE DELIVERY METHOD    Email    Fax    Mail

PREFERRED STATEMENT DELIVERY METHOD    Email    Fax    Mail

Email or Fax Number for Invoices/Statements \_\_\_\_\_

Purchase Orders required:    YES    NO (Check One)

SPECIAL INVOICING INSTRUCTIONS: \_\_\_\_\_

Check One:    Taxable    Non-taxable (If non-taxable, Tax exempt certificate[s] must be attached)

### BANKING INFORMATION:

Name of Bank: \_\_\_\_\_ Account no.: \_\_\_\_\_

Telephone no. (\_\_\_\_) \_\_\_\_\_ Contact: \_\_\_\_\_

**TRADE REFERENCES** (Please include company name, telephone number and fax number)

- 1) \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_
- 2) \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_
- 3) \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_
- 4) \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

**NOTE:** THE FOLLOWING AGREEMENT MUST BE SIGNED & RETURNED TO THE GEORGE L. WILSON & CO., INC. WHEN THE CREDIT APPLICATION IS ACCEPTED, THIS AGREEMENT WILL BE SIGNED BY GEORGE L. WILSON & CO., INC. A COPY WILL BE RETURNED TO YOU UPON REQUEST.

**CREDIT AGREEMENT:** \_\_\_\_\_ (hereinafter "Customer")  
*[Insert your company Name]*

and George L. Wilson & Co., Inc. and all owned entities (hereinafter "Wilson"), in consideration of the mutual covenants contained herein and intending to be legally bound hereby, agree as follows:

**CREDIT INFORMATION:** All information on the foregoing Credit Application is furnished on a confidential basis in support of Customer's request to make commercial purchases on credit. Customer certifies that the information furnished is true and correct and acknowledges that any information omitted or misstated may cause its request for credit to be denied by Wilson. Customer authorizes Wilson to investigate the References and Bank listed as well as other credit sources pertaining to Customer's credit history and financial condition.

**RETURN POLICY:** No material is returnable by Customer to Wilson without prior authorization. If return authorization is granted, Customer agrees to a 20% restocking charge.

**CREDIT TERMS:** Standard terms are Net 30. Full payment is due within 30 days of invoice date. Customer agrees that any invoice disputes do not change the invoice due date unless said dispute is submitted in writing to and acknowledged by Wilson. Any contrary terms on Customer's purchase orders are hereby rejected unless a prior agreement is reached. All invoices shall include applicable state sales tax unless an exemption certificate is included with this application. Customer shall have a credit limit and agrees that upon notice that said limit has been exceeded, the unpaid balance shall become due and payable immediately. Customer agrees to pay a service charge of 1½ percent per month (18% per year) on all balances that are not paid within 30 days of invoice date. Furthermore, Customer agrees to pay any and all collection expenses, including attorneys' fees, that may become necessary to effect collection of the account should Customer become delinquent. Credit accounts paid by Credit Card are subject to an additional 2% convenience fee.

Customer's Legal Name: \_\_\_\_\_

Dated: \_\_\_\_\_  
\_\_\_\_\_ *Customer's Authorized Signature and Title*

Dated: \_\_\_\_\_  
\_\_\_\_\_ *Wilson's Authorized Signature*

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**PERSONAL GUARANTY:** I, the undersigned, for and in consideration of Wilson extending credit to Customer as set forth above, and intending to be legally bound hereby, personally guarantee the prompt payment of all obligations of Customer to Wilson, whether now existing or hereinafter incurred, and agree to pay on demand any sum which is due to Wilson by the Customer including accrued services charges and collection expenses including attorneys' fees. I understand that this guaranty is absolute, continuing, and irrevocable, except as to purchases made by Customer after Wilson has received my written notice of withdrawal of this guaranty. I expressly waive presentment, demand, protest, notice of protest, dishonor, notice of default or nonpayment. I further waive any right to require Wilson to proceed first against the Customer for payment of any delinquency.

Dated: \_\_\_\_\_  
\_\_\_\_\_ *[Guarantor's Signature]*

Print Guarantor's Name: \_\_\_\_\_